



GCCG

The group for LGBTQ+ Classic Car Enthusiasts

Notice of Annual General Meeting 2024

The 2024 AGM will be held in the British Motor Museum, Gaydon, Warwickshire on Sunday 17 March starting at 2.30 p.m. Just off Junction 12 of the M40, it offers excellent facilities for car clubs and is accessible from many parts of the country. Although in March your classic may still be under wraps, we have arranged display parking outside the museum if you would like to bring it along.

Their website is www.britishmotormuseum.co.uk and postcode CV35 0BJ.

The Museum will be open to members attending the AGM free of charge from 10 a.m. As well as the main display, there's also the Collections Centre and special exhibitions such as Metro at 40. New exhibits are always arriving such as MGF no 1 and rescued MG Rover prototypes. Full catering facilities are available, and if you want to make a weekend of it there are a number of reasonably priced hotels in the area.

The purpose of the AGM is to review the year just past, question the Committee about any matters of concern, approve the accounts and hear about plans for the year to come.

This notice invites members to put forward items or questions they may wish to be raised in advance at the AGM as well as nominations for all the posts on the Committee for election. A description of all 10 positions is attached along with an application form, although Committee members contribute across the board. Nominations should be members of at least a year's standing, be proposed and seconded with their agreement.

The Committee usually meets four times a year on Zoom, although members communicate regularly between meetings on email and WhatsApp. If you would like to help shape the future of the club and think you have something to offer, please do not hesitate to apply. If you would like to discuss any post please contact the Chair or General Secretary.

Items or questions for the agenda and applications for the Committee should be returned to the General Secretary by email to gensec@gccg.org.uk by **Sunday 11 February 2024**. The agenda and papers will be issued by 25 February on the website and via All Torque.

Iain Johncock
General Secretary

GCCG COMMITTEE POSTS FOR 2024/5

This is a brief description of each of the posts available for election to the Committee.

Chair	<ul style="list-style-type: none"> • Chair the National Committee and deal with issues arising between meetings in consultation with Committee members • Chair Annual General and Extraordinary General Meetings • Act as ambassador for the GCCG promoting its ideals and reputation • Maintain overview of the club's activities, systems and development • Respond to complaints according to agreed procedures • Deal with external enquiries • Manage relationships with international LGBTQ+ car clubs • Maintain regular consultation and feedback from members • Contribute to Big End Journal and All Torque on a regular basis • Promote the GCCG as a national club operating in all parts of the country • Participate in AO monthly meetings • Monitor compliance with the code of conduct, the protection of children and adults at risk and the complaints procedure • Monitor the financial sustainability of the GCCG
Treasurer	<ul style="list-style-type: none"> • Raise invoices and statements for Advertisers • Insurance policy and FBHVC renewal and associated membership returns • Process Direct Debits four times a year and control Pay Pal account • Administer annual membership subscriptions and follow up outstanding renewals • Pay invoices, expenses and reconcile incoming payments • Present cash accounts for Committee meetings, year end and AGM • Present to Accountant for annual verified accounts, including Eurotours • Prepare report and forecast to AGM, advising on financial viability of club
Membership Secretary	<ul style="list-style-type: none"> • Prepare reports for Committee, AGMs and BEJ on membership numbers • Liaise with the Treasurer to maintain an up-to-date list of all members • Ensure personal contact is made with all new members • To evaluate non renewals, report significant trends to the Committee and recommend any action to be considered • Develop and coordinate recruitment initiatives and evaluate their success • Promote the GCCG in print, electronic and social media as appropriate • Ensure that membership documentation is kept up to date • Maintenance of Facebook group membership
Big End Journal (BEJ) Editor	<ul style="list-style-type: none"> • Design layout and format of the quarterly club magazine, 'Big End Journal' • Edit written contributions, letters, articles and photos, and maintain contact list • Write an editorial column for each issue of the magazine • List club events based on the event information listed on the club website • Liaise with publishers on production issues and webmaster on the address list • Discuss commercial adverts with other officers and position accordingly • Place member ads and promotional 'advertorial' articles as appropriate

Press	<ul style="list-style-type: none"> • Maintain LGBTQ+ club and classic car magazine contacts up-to-date • Produce press releases and articles for the media to promote the club • Collate and design customer adverts for BEJ • Liaise with members if they have specific questions or new ideas • Produce promotional material such as flyers, headed paper and compliment slips • Maintain contact with overseas clubs • Oversee advertising manager and report to Committee as required
Webmaster	<ul style="list-style-type: none"> • Provide technical support and development of the GCCG website. • Manage allocation of gccg.org.uk email addresses, technical issues and enquiries • Maintain a Data Protection policy and advise on Data Protection compliance • Ensure awareness and compliance with Data Protection Regulations • Ensure updated mailing list is available for BEJ and AT circulation • Oversee deputy webmaster as appropriate
All Torque Editor	<ul style="list-style-type: none"> • Design the layout and format of the regular All Torque email newsletter • Assist Area Organisers (AOs) with regional mailings • Bring together and highlight upcoming events and notices from website and AOs • Assist webmaster as required
Area Organiser Liaison	<ul style="list-style-type: none"> • Represent AOs on the Committee • Co-ordinate new event proposals and funding considerations • Advise, support and undertake ad hoc tasks • Take part in sub-committees as required • Host monthly AO meetings, organise and chair the yearly AO conference • Maintain asset register of GCCG equipment • Co-ordinate events to ensure coherence of the club calendar
Eurotour 2028 Organiser	<ul style="list-style-type: none"> • Lead the organisation of the UK-based Eurotour event held every five years or at the direction of the GCCG and its European counterparts • Work closely with the national Committee of the GCCG at all times, maintaining budgetary discipline, affordability and high quality • Locate and deliver the hotel with associated events showcasing the UK to members and overseas visitors • Secure the help and assistance in this task of a Eurotour sub-committee (existing Committee members or other GCCG members as necessary) • Seek sponsorship as required to supplement or enhance budgets • Play a full and active part as a member of the national Committee
General Secretary	<ul style="list-style-type: none"> • Organise Committee, Annual and Extraordinary General Meetings • Secure venues, issue notices, agendas, papers, take and distribute minutes • Give advice on procedural matters including operation of the Constitution • Ensure complaints are dealt with appropriately • Receive correspondence, reply or refer to the relevant Committee member • Act as Safeguarding Officer in respect of children and adults at risk

GCCC COMMITTEE 2024/25

Application to join the Committee for the first time

Title of post		Please confirm GCCG Ordinary or Honorary membership for more than one year
Applicant name		
Proposer name		
Secunder name		
Personal Statement	<i>Please set out why you are applying for this Committee post</i>	
Candidate to confirm willingness to stand		